

WEST WHITELAND TOWNSHIP
PARKS AND RECREATION COMMISSION
Municipal Building
Minutes of the Meeting
November 13, 2007

Members present: Mr. Feinberg, Chairman, Ms. Conlon and Mrs. Karger
Members absent: Mr. DiRocco, Vice Chair, Mr. Bove and Mr. Kumbhardare
Staff present: Mr. Wiesner, Interim Township Manager, Mr. Culp, Parks Superintendent and Ms. Gottesfeld, Administrative Assistant/Coordinator
Guests present: Mr. Choper, Township Supervisor, Mr. Ken Leister, Chester County Bluebird Coordinator and Mr. Ken Lytle, Audubon, Pennsylvania

Call to order and Pledge of Allegiance – Mr. Feinberg called the meeting to order at 6:36 pm and led the Pledge of Allegiance. Mr. Feinberg welcomed the guests and asked them to introduce themselves.

- 1.) **Approval of Minutes for October** – Mr. Feinberg tabled the approval of the Minutes due to the absence of commission members. He requested Ms. Gottesfeld email the October Minutes to the PRC for their review, comments, questions or corrections.
- 2.) **Public Comment** – No public comment.
- 3.) **Commissioners' Reports**
 - a.) Mr. Feinberg attended the Planning Commission's Brandolini (developer) site visit on Kirkland Avenue. He said that he would email photos from the visit.
- 4.) **Monthly Reports**
 - a.) October Report – The resident log was reviewed and a question and answer period took place. Ms. Conlon asked about the resident who requested to have a concert at the Gazebo. Mr. Wiesner stated that he decided to say no to the request because Park Ordinance #13 states no amplified music in the parks. The PRC said they would like to have a larger discussion about this type of request and asked Ms. Gottesfeld to place it on next month's agenda. Mr. Choper reminded the PRC members that any policy change must be reviewed and approved by the Board of Supervisors.
- 5.) **Parks**
 - a.) Boot Road Park South – Mr. Culp, Parks Superintendent stated that H.T. Sweeney had performed fall maintenance as per their agreement. Aerating, top dressing, over seeding and replacement of failed plantings were some of the fall maintenance performed.
 - b.) Exton Park – Ms. Gottesfeld distributed "Drawdown notes" from Brian Gordon, Assistant Public Works Director. The pond has been dewatered. The next step is to meet with DEP and review options for the pond.
- 6.) **Old Business**
 - a.) Bluebird Project – Mr. Leister was available to answer questions and discuss his proposed expansion of Bluebird houses into Boot Road Park South. Mr. Leister was given an official go ahead on his expansion project. Mrs. Karger requested a list of plantings and shrubs that might be attractive to bluebirds. Mr. Leister said that he would give the list to Mr. Culp for her. Mr. Leister asked if there were any "restricted" areas he should know about. Mrs. Karger had some suggestions. Mr. Culp said that he would work closely with Mr. Leister in selecting appropriate sites for the nesting houses.
 - b.) Goals and Objectives Review – Mr. Feinberg said the commission would follow up with this discussion next month. He requested that Ms. Gottesfeld send out an email on certain items including Goals and Objectives to start a "discussion" via email with all of the Parks and Recreation Commissioners. He also stated that he would like to contribute to the Annual Report stating what the Goals and Objectives and accomplishments of the PRC were for 2007.

- c.) Budget 2008 – The PRC discussed the upcoming budget and budget hearing. Ms. Conlon asked where the Master Plan money was for Ship Road Park? Mr. Feinberg said that he would email Mr. Wiesner concerning this line item. Mr. Wiesner had left to attend the Board of Supervisors meeting next door. The PRC also instructed Ms. Gottesfeld to include possible uses for the Pennypacker House in next year's Goals and Objectives. Mr. Culp answered questions posed by the PRC concerning equipment purchases and the proposed irrigation system. Mr. Feinberg and Mrs. Karger said that they would be attending Thursday, November 15th budget hearing for Parks and Recreation.

7.) New Business

- a.) Boot Road Park Spring celebration for the residents – Mr. Feinberg opened this up for discussion. He read a list of activities and ideas for holding such an event for the Township residents at Boot Road Park. The PRC also asked if Mr. Leister might be available for a presentation. He said he would. The attending PRC members were in agreement that this would be a good idea and something that the Commission would like to pursue. The discussion was postponed until the December Meeting when more PRC members would be present. Mr. Feinberg asked if any money had been budgeted for this proposed event. Ms. Gottesfeld said \$1000 had been put in the budget. Ms. Gottesfeld noted the December 11 Township Winter Newsletter deadline if the commission wants to request any volunteer assistance from the residents.
 - b.) Attendance at November 15 Budget Hearing – Mr. Feinberg and Mrs. Karger said they would be attending the Parks and Recreation Department's budget hearing.
 - c.) Change in PRC Meeting Night for 2008 - Mr. Feinberg said that he wanted to open this up for discussion. He deferred the discussion to the December meeting when more members would be in attendance. Mr. Feinberg stated the PRC may be able to meet at Boot Road Park House in the summer when dusk is later in the evening.
 - d.) Annual Report – Mr. Feinberg expressed a desire to contribute to the Parks and Recreation Department's Annual Report. Ms. Gottesfeld said she would find out when is the deadline for the Annual Report and added anyone making a contribution to the report should have their information to her by the end of December. Mr. Feinberg suggested Ms. Gottesfeld send the electronic version of the report to all the PRC. Ms. Gottesfeld requested the PRC look at pages 10 and 11 of the 2006 Annual Report. This section is titled Parks and Recreation Commission.
 - e.) Chester Valley Trail - A meeting discussing the Chester Valley Trail is being held on December 3 in East Whiteland at the Township building. Mrs. Karger, Ms. Gottesfeld and Mr. Culp expressed a desire to attend.
- 8.) Adjournment** – Mrs. Karger moved the meeting be adjourned. Ms. Conlon seconded the motion. The meeting was adjourned at 8:34 pm.

Next meeting is scheduled for 6:30 pm, December 10, 2007 at the Municipal Building.

Respectfully submitted,

Janice K. Gottesfeld