

**WEST WHITELAND TOWNSHIP  
GEOCACHE IDENTIFICATION FORM**

Return completed form to West Whiteland Township, 101 Commerce Drive, Exton, PA 19341

Questions concerning the application process? Call the Parks and Rec. Dept. at 610 363.9525

RESPONSIBLE PARTY'S Contact Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Telephone: (home) \_\_\_\_\_ (work or cell) \_\_\_\_\_

E-mail address: \_\_\_\_\_

User ID \_\_\_\_\_ on \_\_\_\_\_ web site

- Please attach a 4x6 photograph or email of the cache/caches with your identification/registration form.  
 I have read and understand the <http://www.geocaching.com/about/guidelines> listing requirements and placement guidelines and will abide by them.

The RESPONSIBLE PARTY desires to place a geocache at the following Township Park(s).

Approved WWT Parks:  Boot Road Park  Albert C. Miller Park  Ship Road Park

Meadowbrook Manor Park  Burke Road Nature Center

Type of Cache:  Traditional  Multi-cache  Letterbox  
 Event/CITO  Mystery  Other \_\_\_\_\_

**CACHE NAME (required):** \_\_\_\_\_

CACHE LOCATION: (use the final site if multi-cache):

LATITUDE: \_\_\_\_\_

LONGITUDE: \_\_\_\_\_ COUNTY: CHESTER

CACHE CONTAINER DESCRIPTION: (size, color, container description)

GEOCACHE WEBSITE ADDRESS: \_\_\_\_\_

ADDITIONAL INSTRUCTIONS (if needed):

IF MULTICACHE, LIST ADDITIONAL SITE(S):

**CACHE NAME (required):** \_\_\_\_\_

CACHE LOCATION: (use the final site if multi-cache):

LATITUDE: \_\_\_\_\_

LONGITUDE: \_\_\_\_\_ COUNTY: \_\_\_\_\_

CACHE CONTAINER DESCRIPTION: (size, color, container description)

GEOCACHE WEBSITE ADDRESS: \_\_\_\_\_

ADDITIONAL INSTRUCTIONS (if needed):

**The following guidelines apply to all geocache placed in approved West Whiteland Township Parks**

**West Whiteland Township Geocaching Guidelines**

1. Placement of Geocaches on lands administered by West Whiteland Township requires authorization of the Park Superintendent or designee. This authorization will be considered through a review process.
2. A Geocache contact person responsible for necessary upkeep of the Geocache must be identified prior to approval by the Park Superintendent or designee.
3. All Geocaches will be identified clearly on the outside of the cache and on the inside of the cache as an Official West Whiteland Township permitted cache. The permit to be issued after review and approval of cache placement.
4. There should be no earth disturbance or vegetative impact to any approved site. Nor should the cache be readily discernable by the general public. Site must be approved by Park Superintendent.
5. All cache seekers or cache owners must abide by park hours and all other open space and park rules and regulations. They will also review and follow the listing requirements and guidelines on geocaching.com.
6. Cache(s) shall not be placed in a plastic (PVC) pipe. No ammo cans, no military markings. Township Park Superintendent or Township Designee should use their discretion to determine what is a permissible container to house the cache(s) contents. A photograph of the cache must be attached to Geocache Identification Form.
7. The cache may not be placed within Natural Areas, Wild Plant Sanctuaries, on stream banks, riparian zones, wetlands, prehistoric and historic archaeological sites, exemplary natural communities, ecologically sensitive areas, unique geological features, dam structures, or unsafe areas. You must contact the Park Superintendent/Township Designee for possible additional restrictions or questions concerning the proposed location, not all Township Parks are approved for geocaching.
8. A cache may remain at the approved site for no more than three years at which time it must be removed, the site restored to its original condition, and the Park Manager informed in writing of the removal. This will control cache abandonment and assist in preventing renegade trail development to the site. Certain conditions may constitute the re-approval of an existing cache that has been a Park for three years. If the cache remains a viable attribute to the visitor experience and does not have a current or foreseeable environmental impact on the site, it can be considered for re-approval. Park Superintendent/Township Designee should use their discretion to determine if the cache(s) meets the aforementioned conditions.
9. Unauthorized Geocaches in a park will be removed and treated as abandoned property, and the responsible person may be cited for littering.
10. The placement of a “Premium Member only Geocache” will not be permitted on West Whiteland Township lands. These caches require a monthly fee to access their coordinates and therefore make it impossible for the Department to monitor their locations. All caches on public lands shall be available to the public without a fee.
11. Responsible party shall delete site location(s) from all publications and/or website(s) within seven days of removal.
12. The geocache owner shall notify the Township upon any change of identification information (address, phone, e-mail, geocache web site user ID).
13. Geocaching is a privilege that may be revoked by West Whiteland Township if policy and guidelines are not met. The Township reserves the right, at its discretion, to remove a geocache when it deems the geocache conflicts with park development, infrastructure repairs, maintenance, natural ecosystems, historical resources or any other reason. The Township will notify the geocache owner when a geocache is removed, but shall not be liable for any failure to do the same. It is mutually agreed that the geocache and its contents have no monetary value.

## **PARKS AND OPEN SPACE RULES AND REGULATIONS**

1. Hours - The parks shall be open between the hours of sunrise and sunset. At sunset, all activities in the parks shall cease and all persons in the parks shall leave as soon as possible (except for those activities specially permitted by the Township).
2. Facilities - The reserved use of Township parks such as recreation fields and other facilities by organized groups or individuals shall be scheduled at the discretion of the Township, a permit shall be issued specifying the date, time and location of the use and such use shall be subject to any conditions that may be imposed there under.
3. Alcoholic Beverages - No individual or group shall possess or consume any alcoholic and/or intoxicating beverages in any park unless specifically granted permission by the Board of Supervisors.
4. Personal Conduct – No individual or group shall engage in improper conduct within the parks so as to annoy or risk injury to any other person using the parks or occupying adjacent property.
5. Disposal of Waste - All waste and garbage shall be disposed of in receptacles designated for this purpose. The burning of trash or garbage is prohibited. It is unlawful to transport trash, garbage or any other matter to any park for the purpose of disposal.
6. Township Property - No person shall damage, deface, destroy or remove any park property, including but not limited to: signs, structures, equipment, natural growth or other material.
7. Motor Vehicles –No person shall operate, stop or park any motor vehicle except on park roads, parking areas or other areas so designated for such use. Nor shall any person operate any motor vehicle in a reckless or negligent manner, in excess of the posted speed limit, or in such a manner as to become a nuisance to other park users or persons occupying adjacent property
8. Firearms - No person other than an officer of the law shall carry any firearm within the limits of the parks.
9. Building of Fires - No person shall set or maintain any fire in the parks except in stoves or grills or fireplaces maintained for the purpose and located by authority of the Township.
10. Pets/Animals - Pets/animals are not allowed in the parks.
11. Notices - No person shall deface or destroy any notice, or sign posted at any place within the parks or open space areas by authority of the Township, nor shall any person post any notice or placard at any place within the parks other than by authority of the Township.
12. Dangerous Athletic Equipment - No person shall use javelins, arrows, discus or similar athletic equipment dangerous in character unless the use has been expressly permitted by the Township. The use of baseballs (hardball) is limited to developed ball fields.
13. Sound Equipment - No person shall use any sound amplification equipment in a Township park.
14. Explosives and Fireworks - No person shall have in his/her possession or ignite any fireworks (fireworks shall be defined by the National Fire Protection Association standards).
15. Golf - The playing or practicing of golf is prohibited.
16. Skateboards - The use of skateboards is prohibited.
17. All terrain vehicles (ATV's), mini-bikes, dirt bikes, trailers, and commercial vehicles (except those making deliveries) are prohibited.
18. Boot Road Park – Ball fields located in Boot Road Park are for baseball and softball use only.